

**NEXT MEETING: MONDAY, NOVEMBER 20, 2023
TBHS TRAINING CENTER
129 EAST BURNSIDE STREET, CARO, MI 48723
IF UNABLE TO ATTEND CALL: 989.673.6191 / 1.800.462.6814**

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Chairperson Grimshaw, October 26, 2023 at 7:05 pm, at the TBHS Training Center, 129 East Burnside Street, Caro, MI 48723.

BOARD ATTENDANCE:	Bardwell	Present	Moore	Present
	Fritz	Present	Partridge	Present
	Griesing	Present	Ryan	Present
	Grimshaw	Present	Snider	Present
	Helmbold	Present	Szostak	Excused
	McNett	Present		
STAFF ATTENDANCE:	Majeske	Present	Canady	Present
	Dudewicz	Present	Mitchell	Present

ROLL CALL taken by Snider.

GUEST: Mindy Zmierski, TBHS HR/Administrative Assistant

MEETING OPEN TO THE PUBLIC: No public.

DATE-NUMBER	BODY	ACTION
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APPROVAL OF PUBLIC HEARING MINUTES:

October 26, 2023 - - 1	Griesing moved and Fritz supported to accept the minutes from the September 28, 2023 Public Hearing as presented.	Carried
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APPROVAL OF MINUTES:

October 26, 2023 - - 2	Fritz moved and Partridge supported to accept the minutes from the September 28, 2023 meeting as corrected (Beals changed to Majeske after CEO Report).	Carried
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FY24 CONTRACTS/AGREEMENTS REVIEWED BY DUDEWICZ:

October 26, 2023 - - 3	Snider moved and Partridge supported to approve the FY24 Contracts/Agreements as presented on the Contract List Sheet(s) dated October 26, 2023.	Carried
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FINANCIAL STATEMENTS REVIEWED BY DUDEWICZ:

October 26, 2023 - - 4 McNett moved and Moore supported placing the Financial Statements on file.

Carried

BIDS FOR PIC PARKING LOT SEAL/REPAIR BY DUDEWICZ:

Received three (3) bids from Smith Linestriping, Yeager Asphalt, and Quality Asphalt Company to seal cracks and repair potholes in the PIC parking lot.

October 26, 2023 - - 5 Fritz moved and Moore supported to accept the bid from Quality Asphalt Company in the amount of \$9,500.00.

Carried

AMENDED OPERATING BUDGET FOR FY24 REVIEWED BY DUDEWICZ:

October 26, 2023 - - 6 Moore moved and Partridge supported to approve the amended Operating Budget (Exhibit A) for FY24 which includes \$250,000.00 for merit-based pay as presented.

Carried

CHIEF EXECUTIVE OFFICER’S REPORT BY MAJESKE (highlighted areas of written report):

- Medicaid - Revised FY2024 Behavioral Health capitation rates addressed the projected deficit previously anticipated for TBHS. Amended budget was presented by Dudewicz.
- General Fund (GF) - No new updates.
- Medicaid Eligibility Redeterminations - TBHS received the third report of disenrollments representing the month of September, which included both Medicaid and Healthy Michigan beneficiaries. Tuscola County had 436 individuals disenrolled, representative of a 2.6% decrease in enrollees. This is an increase in disenrollments from August (1.5%). The average for the MSHN region was 2.6%. Reasons indicated for Tuscola County disenrollments were as follows: Assets = 0, Income = 27, Administrative = 393, and Other = 16.
- TBHS Workforce Update - No positions have been filled by external applicants since the September Board meeting. Three offers have been made; two declined and one is still pending. There was one transfer within TBHS; a staff to the Contract Manager position.

TBHS has 18 vacant positions remaining; Children’s Supervisor, ACT Advocate (2), ACT Supervisor, ACT Team Coordinator, Acute Care Coordinator, ACT RN, Supports Coordinator/Case Manager (5), Supports Coordinator/Self-Determination Coordinator, Rehabilitation Technician (1.5), Performance Improvement/UM Coordinator, Financial Services Assistant, Wellness Clinic RN and the Compliance/Quality Supervisor.

Recruitment efforts remain ongoing at this time, with 2 additional interviews scheduled for next week.

- The Recipient Rights triennial review was held October 3- 5, 2023. The review yielded positive results, with a score of 444/450 being achieved. The TBHS Recipient Rights Officer and Rights Advisor were commended for their efforts and achievements by the MDHHS reviewers.
- CARF review dates have been received, with the on-site accreditation survey being scheduled for December 18-20, 2023. TBHS’ current accreditation has been extended until December 31, 2023. Preparation activities remain ongoing at this time.

- The Mid-State Health Network Delegated Managed Care review is scheduled to be conducted November 7-8, 2023. The review will be conducted by 16 MSHN staff who will be reviewing TBHS' compliance with delegated functions as specified in the Medicaid Managed Specialty Supports and Services Concurrent 1915(i)/(c), 1115 Waiver Program(s), the 1115 Health Michigan Plan and Substance Use Disorder Community Grant Programs Agreement.
- The TBHS Financial audit is scheduled to be conducted December 13-15, 2023. Preparation activities remain ongoing at this time.
- The Michigan Department of Licensing and Regulatory Affairs review for the Gun Club Residential Home is also scheduled in November for renewal of their Adult Foster Care license.
- The TBHS Emergency Services Supervisor provided an overview of the Emergency Services program at the County Commissioners meeting held on October 9, 2023. TBHS is scheduled to provide a myStrength presentation for the Human Services Coordinating Council in January 2024.
- TBHS Board Chair, Dan Grimshaw was acknowledged for his years of service on the TBHS Board of Directors at the CMHA Fall Conference. Marianne Harrington, previous TBHS Board member, was also recognized. Congratulations to both Dan and Marianne.

STRATEGIC PLAN 2023/2024 PRESENTATION BY MAJESKE:

Copies of the 2023/2024 Strategic Plan were provided to the Board Members for review during the presentation. Majeske provided information on current and new initiatives in the plan. Questions were addressed during the presentation.

COMMITTEE REPORTS: No committee reports.

OTHER BUSINESS:

Grimshaw, Griesing, Partridge, McNett, & Fritz shared information they received while attending the CMHA Fall Conference that was held October 23-24, 2023, in Traverse City, MI.

October 26, 2023 - - 7 Snider moved and Griesing supported to change the authorizing signatures on the TBHS bank accounts by removing Stacey Dudewicz and adding Sheila Canady.

Carried

Due to upcoming scheduled audits/reviews, will hold off conducting the department presentations until January 2024.

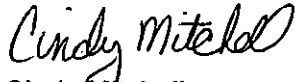
BOARD'S SELF-EVALUATION: In compliance.

NOVEMBER MEETING AGENDA ITEMS: Communication & Counsel to the Board, RFP for Legal Services for the Board, and Annual Board Compliance Training.

MEETING OPEN TO THE PUBLIC: No public.

NEXT MEETING DATE: Monday, November 20, 2023 – 7:00 pm at the TBHS Training Center, 129 East Burnside Street, Caro, MI 48723.

ADJOURNMENT: Chairperson Grimshaw adjourned the meeting at 8:40 pm.



Cindy Mitchell
Recorder



Daniel Grimshaw
Chairperson



Karen Snider
Secretary